

City of Durham Parish Council

Minutes of Planning Committee meeting held at 14:00 pm on Friday 24th May 2019 in Office 2, Clayport library building, 8 Millennium Pl, DH1 1WA.

1. To elect a chair for the Committee for the ensuing year.

The Clerk opened the meeting and asked if there were any nominations for the position of Chair. Cllr L Brown proposed Cllr R Cornwell and this was seconded by Cllr G Holland. Cllr R Cornwell was unanimously elected Chair of the Parish Council Planning Committee.

2. To elect a vice-chair for the Committee for the ensuing year.

The Chair thanked Members for their support and asked if there were any nominations for the role of Vice Chair. Cllr V Ashfield proposed Cllr J Ashby and this was seconded by Cllr G Holland. Cllr J Ashby was unanimously elected Vice-Chair of the Parish Council Planning Committee.

3. Welcome and apologies

Present: Cllr R Cornwell (Chair), Cllr J Ashby (Vice-Chair), Cllr V Ashfield, Cllr L Brown, Cllr J Elmer and Cllr G Holland.

Also present: Parish Clerk Adam Shanley

Apologies: Cllr C Reeves

4. To receive any declarations of interest from members.

None received.

5. To receive and approve as a correct record the minutes of the meeting on 10 May 2019.

The Minutes of the meeting held on 10th May were unanimously agreed as a true and accurate record of proceedings.

6. To receive any public participation comments on the following agenda items.

None received.

7. Proposed new County HQ on the Sands (planning reference DM/18/02369/FPA):

a. Update on latest position and any matters referred from the Parish Council meeting on 23 May.

The Clerk advised that there were no further updates following the Full Council meeting on 23rd where it was reported that the legal papers had now been filed with the court in London seeking a judicial review of the planning application. Cllr G Holland said that the welfare of the City needed to be emphasized as part of any judicial review.

b. Progressing the CrowdJustice fundraising.

The Clerk reported that almost £9,500 had been raised as part of the CrowdJustice campaign and this would run until such a time of the Parish Council's choosing.

c. De-registration of the Common land at The Sands.

It was agreed that Cllr J Ashby would draft a response to Durham County Council's initial invitation for comments on this matter, before going out to formal consultation.

d. Any other relevant developments

The Clerk reported that he had received a copy of the ecologist's report. The meeting expressed concern over the welfare of the otters. The report stipulated that there was

some evidence of otters at this site.

8. Matters arising:

a. Update on matters determined by County Council Planning Committees:

DM/18/03487/VOC: Opening hours for the Odeon Luxe cinema.

Cllr R Cornwell advised that the Parish Council had objected to this application but had lost at Committee. Cllr R Cornwell advised that he would be representing the Parish Council at a Licensing Committee hearing on 4th June in relation to the Odeon Licensing application.

DM/19/00324/AD: Signage on the "Student Castle", Claypath

Cllr R Cornwell advised that this application had also been approved despite the Parish Council's objection to this.

DM/19/00371/FPA – Change of use to student HMO, Corner House, Potters Bank.

Cllr R Cornwell advised that this particular application had received a lot of press coverage. Cllr R Cornwell advised that the Neighbourhood Plan did have a policy not to rely solely on Council tax information. Cllr L Brown advised that there was a need to gather all necessary data on whereabouts of the existing HMOs.

DM/19/00649/FPA – Change of use to student HMO, 51 Whinney Hill.

Cllr R Cornwell advised that this application had been refused.

b. to approve the following responses (for text of letters see parish web site):

DM/19/01164/FPA | Provide 6-bedroom C4 residential accommodation| 9 And 9A Silver Street Durham DH1 3RB. The letter for this application was unanimously approved by the meeting.

9. Oversight of the work of the Neighbourhood Plan Working Party.

The Clerk reported that all the printing had been carried out and everything was up to date on this.

The Chair reported that the consultation was ongoing and encouraged Councillors to go along to the drop-in events.

Cllr J Elmer advised that he felt that the Looking Forward document was excellent and could probably act as a good guide for the Environment Committee. Cllr Ashfield advised that she would like to invite David Miller and Angela Tracey to a future Environment Committee meeting to talk more about this.

It was felt that the Looking Forward document ought to go on to the Parish Council website. Cllr J Ashby advised that this should be the case with one stipulation that the current logo on the document ought to be removed as the Parish Council was now responsible for the Neighbourhood Plan.

10. Planning applications: To consider making representations on the following:

DM/19/00888/FPA | Change of use from A1 (Retail) to A3 (Restaurant/Cafe) including extension and external alterations comprising new shopfront, entrance doors and internal sub-division | 38 The Riverwalk Millburngate Durham DH1 4SL. It was **agreed** to note this application.

DM/19/01333/FPA | Change of use from Corral Betting Shop (Sui Generis) to bar (Use Class A4) including alterations to side elevation. | 66 Saddler Street Durham DH1 3NP. It was agreed to defer a decision on this application pending further investigation. Cllr L Brown agreed to draft a response ahead of the next Planning Committee meeting.

DM/19/01348/FPA | Refurbishment of Existing Frames and Sills plus Replacement of Sashes of Existing Timber Windows with the Addition of Double Glazed Units | Edale 22 Crossgate Peth Durham DH1 4PZ. It was **agreed** to send a letter of commendation on this application as the Committee felt this was an improvement to the current situation.

DM/19/01359/LB and **DM/19/01365/AD** | Two hanging banners on the front elevation of the Town Hall. | Town Hall Market Place Durham DH1 3NJ. It was **agreed** to object to this application and Cllr J Ashby offered to draft the letter of objection.

DM/19/01397/FPA | Change of use of premises from A3 cafe to a mixed use A1 shop and A4 drinking establishment. Opening hours 10 - 23.00. | 76 North Road Durham DH1 4SQ. It was **agreed** to note this application, however Cllr L Brown felt that this was an example where DCC Licensing and Planning ought to work more closely together.

DM/19/01407/FPA | Alterations to front boundary wall and driveway to include new off-street parking space | 9 Crossgate Peth Durham DH1 4PZ. It was **agreed** to note this application.

DM/19/01414/FPA | Change of use, extension and alteration of windows to the principal elevation of a dwelling (Class C3) to a small House in Multiple Occupation (Class C4). (Amended details resubmission of DM/18/01270/FPA) | 22 Mitchell Street Durham DH1 4DQ. It was **agreed** to note this application.

DM/19/01427/PNT | Prior notification for the installation of a 20m monopole supporting 3no. antennas, 4no. equipment cabinets, 1 no. meter cabinet and ancillary development including 1no. GPS module. | Land To The South Of Stockton Road Graveyard St Oswalds Church Stockton Road Durham. It was **agreed** to object to this application and Cllr J Elmer offered to draft the letter of objection.

DM/19/01465/FPA | Demolition of existing garden store and erection twostorey extension to rear of dwelling (use class C3). | 32 Lawson Terrace Durham DH1 4EW. It was **agreed** to call this application to Committee and Cllr L Brown offered to provide some research into this application.

At this stage of the meeting, Cllr L Brown proposed that Standing Orders on the timing of the meeting be suspended to allow further time to discuss the remaining part of the Agenda. This was seconded by Cllr J Ashby and unanimously agreed by the Committee.

DM/19/01495/FPA | Construction of a Cycleway/Footpath with wider footpath improvements. | Mount Oswald Golf Club (Durham Uni Site) South Road Durham DH1 3TQ. It was **agreed** to note this application.

DM/19/01503/AD | Internally illuminated light box to display information related to St. Cuthbert and The Journey Statue. | The Journey Millennium Place Durham. It was **agreed** to note this application.

11. Dates of future meetings:

7 June 2019 - 14.00 to 16.00 hrs – Office 2, Clayport Library Building.

21 June 2019 - 14.00 to 16.00 hrs – Office 2, Clayport Library Building.

Due to the confidential nature of the following items, in accordance with Section 100(A)(4) of the Local Government Act 1972, the press and the public were excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the LGA 1972 Act and section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. At this point in time the press and the public were asked to leave the room.


12. Proposed new County HQ on the Sands (planning reference DM/18/02369/FPA):

- a. to consider confidential correspondence and related developments.
- b. Tree felling work: report of Ecologist

The Chair felt that all matters in Item 12 had been dealt with sufficiently under item 7 of the Agenda. There being no further business, the Chair closed the meeting.

Signed,



 Roger Cornwell
Chair of Planning Committee