

CITY OF DURHAM PARISH COUNCIL

Minutes of a meeting of the Licensing Committee held on Monday 7th February 2022 at 16:30 via Zoom.

Present: Councillors S Walker (in the Chair), E Ashby, N Brown and A Doig.

Also present: A Shanley (Parish Clerk).

1. Welcome and apologies

Apologies were received from Cllr G Nair.

2. To receive any declarations of interest from members

None received.

3. To receive and approve as a correct record the minutes of the meeting on 24th January 2022

The minutes of the meeting held on 24th January 2022 were unanimously **agreed** as a true and accurate record of proceedings.

4. To receive any public participation comments on the following agenda items.

None received.

5. Update on the Parish Council's licensing award for Durham City

The Clerk reminded Members that the Parish Council has now agreed to the launching of the Parish Council's licensing award, with £600 allocated as a prize to the private licensed premises award and £200 towards the college bar award.

Members **approved** the wording of a letter notifying all premises of this award along with an application form and it was **agreed** that premises should be invited to apply by no later than 4th March 2022, thereafter the panel of judges will judge each application.

The Clerk advised that he would be posting all letters this week.

6. Proposal to advertise new licensing applications within the parish area

The Clerk highlighted the recent hearing on the 11 North Road application and the points made by the applicant's barrister; specifically around the lack of public representations to the application.

The Committee agreed that the advertising of new licensing applications, albeit in line with the Licensing Act 2003, was limited and therefore felt that the Parish Council should take proactive steps to advertise new applications in the parish.

The Committee **approved** the wording of a template letter to be sent to all residential properties within 100m radius (determined thanks to the data on the Neighbourhood Plan website) of a new application site, in order to ensure that all members of the public within close vicinity of an application site are aware of what is being proposed.

It was **agreed** that such letters should be posted when each new application is submitted.

7. Consideration of Licensing Committee priorities for tackling the climate and ecological emergencies

The Committee considered their priorities for tackling the climate and ecological emergencies, as agreed at the last Full Council meeting.

The Committee agreed that "*encouraging all new taxi licenses granted by DCC to be for low emissions/ electrical vehicles only*" should be a key priority for this Committee and that this should be added to the Parish Council's strategy.

8. Update on recent licensing applications

The Clerk advised that the application for 11 North Road had been granted in spite of the Parish Council's objection. The Committee thanked Cllr N Brown for representing the Parish Council at this hearing.

There being no further business, the Chair thanked all for their attendance and contribution and closed the meeting.

Signed,

A handwritten signature in black ink, appearing to read 'A. A. White', with a long, sweeping flourish at the end.

**Chair of the City of Durham Parish Council Licensing Committee
(7th March 2022)**