



City of Durham Parish Council

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Date of Summons: 6th November 2023

SUMMONS

To all Members of the City of Durham Parish Council's Planning and Licensing Committee: Councillors E Ashby, N Brown, A Doig, G Holland, C Lattin, R Ormerod and S Walker.

You are hereby summoned to attend the **Planning and Licensing Committee meeting** to be held **via Zoom at 12:00pm on Friday 10th November 2023** for the purpose of transacting the following Agenda business as shown.

The link to join this meeting is below:

<https://us02web.zoom.us/j/87076244703>

Meeting ID: 870 7624 4703

Members of the public and press are also cordially invited to attend. Members of the public may address Council, Committee or Sub-Committee meetings for up to three minutes, with the agreement of the Chair of the meeting, provided that the statement is related to an item on the agenda. The speaker should approach the Clerk before the meeting commences to request to speak during the meeting.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Health & Safety, Civility and Respect and Human Rights plus Social, Economic and Environmental matters.

Yours faithfully,

A. Shanley

Mr Adam Shanley
Clerk to the City of Durham Parish Council

AGENDA

- 1. Welcome and apologies**
- 2. To receive any declarations of interest from members.**
- 3. To receive and approve as a correct record the minutes of the meeting held on 27th October 2023**
- 4. To receive any public participation comments on the following agenda items.** Please email the Parish Clerk parishclerk@cityofdurham-pc.gov.uk to register to speak.
- 5. Matters arising:**
 - (a) To approve the responses to the following planning/ licensing application(s):**

DM/23/02963/TPO | 1. Horse Chestnut - Prune to clear the overhead cable and BT pole by 1.5m 2. Sycamore - Prune to clear the overhead cable and BT pole by 1.5m and crown clean/deadwood 3. Sycamore - Crown clean and deadwood 4. Lime - Crown clean/deadwood and remove the epicormic growth from the main stem to a height of 3m 5. Sycamore - Crown clean and deadwood 7. Laburnum - Fell as close to current ground level as practical 8. Birch - Sever the ivy at the base and remove 1m from ground level 14. Beech - Prune to clear the overhead cable by 1.5m and crown clean/deadwood | Grey Lodge Whitesmocks Durham DH1 4LH

DM/23/02988/FPA | The material change of use of a dwellinghouse (Use Class C3) to a small House in Multiple Occupation (Use Class C4) | 10 Mavin Street Durham DH1 3AU
 - (b) To consider the outcomes of the following planning and licensing application(s) in the parish area:**

DM/23/01710/AD | Rebranding of current front and side signage, replacement of wall mounted signage, replacement of existing awnings' material | 22 Silver Street Durham DH1 3RD
 - (c) To consider the latest updates on the following planning and licensing application(s)/ appeal(s) in the parish area:**

Application for the review of a premises licence by the City of Durham Parish Council for Ye Olde Elm Tree. 12 Crossgate. Durham. DH1 4PS.

DM/23/02836/AD | Installation of 9 no. freestanding external wayfinding signs around the site of Durham Cathedral. | Durham Cathedral The College Durham DH1 3EH

DM/23/02630/VOC | Removal of Condition(s) 5 (Archaeology Monitoring) and 6 (Archaeology Reporting and Monitoring) pursuant to planning permission DM/23/00527/FPA | 15 Moor Edge Crossgate Moor Durham DH1 4HT
- 6. To consider the following new licensing application(s) in the parish area:**

Lebaneat (Yarm) Limited	Manakeet 22 Silver Street Durham DH1 3RD	Application for the grant of a premises licence Recorded music (indoors) Monday to Sunday 7.00am to 3.00am Late night refreshment (indoors and outdoors) Sunday to Thursday 11.00pm to 2.00am, Friday and Saturday 11.00pm to 3.00am	20 November 2023
News Express Limited	Shop Local 5 New Elvet Durham DH1 3AQ	Application to vary a premises licence Sale of alcohol (off the premises) Monday to Sunday 7.00am to 1.00am	30 November 2023

7. To consider the following new planning applications in the parish area

a) To note:

DM/23/03156/PN56 | Install 1no fridge and 1no freezer or 2no storage containers for fieldwork kit. | Durham University Calman Learning Centre And Earth Sciences And Computing And Information Services Science Site South Road Durham DH1 3LE

DM/23/03124/LB | Installation of 1no. new wrought iron handrail to a staircase | Durham University Palace Green Library Palace Green Durham DH1 3RN

DM/23/03088/FPA | Demolition of existing rear garage and making good boundary wall. Erection of inner stone walls/fence and garden alterations. | 9 Crossgate Peth Durham DH1 4PZ

DM/23/03179/FPA and DM/23/03180/LB | Externally existing signage and alarm box to be removed and made good; existing night safe's face plate to be removed and existing aperture to be infilled with stonework to match existing; existing ATM to be removed and existing aperture to be infilled with stonework to match existing; existing letter boxes to be sealed internally; existing "BARCLAYS BANK" chambers texts to be removed and made good. Internally remove cashiers counters from the ground floor; remove all furniture and Barclays fittings from all floors; removal of metal cage from basement level; removal of 1no existing glazing partition and 1no existing glazing door from ground level. | 6 - 7 Market Place Durham DH1 3HL

DM/23/03221/FPA and DM/23/03222/LB | Refurbishment of existing shopfront with replaced lighting and new framework to fascia to accommodate planting | 39 Saddler Street Durham DH1 3NU

DM/23/03212/TPO | Works to trees protected by TPO PN1-435-B as outlined in Tree Report submitted 25th Oct 2023 | Sheraton Park North Of Kirkwood Drive Nevilles Cross DH1 4FF

b) To discuss:

DM/23/02989/AD | Display of 8 no. internally illuminated fascia signs and 3 no. non-illuminated hanging signs | Units 40 To 41 The Riverwalk Millburngate Durham DH1 4SL.

DM/23/03129/CEU | Application for a Lawful Development Certificate for change of use of C3 Dwellinghouse to C4 HMO prior to the Article 4 Direction coming into force | 37 Elvet Crescent Durham DH1 3AP

DM/23/03138/AD | Erection and display of 4no illuminated fascia sign and 1no non-illuminated hanging sign | 9 The Riverwalk Millburngate Durham DH1 4SL

DM/23/03150/CEU | Application for a Lawful Development Certificate for change of use to HMO (Sui Generis) | 30 Highgate Durham DH1 4GA

DM/23/03167/CEU | Application for a Lawful Development Certificate for existing use of property as large HMO (Sui Generis) | 99 Gilesgate Durham DH1 1JA

DM/23/03225/CEU | Application for a Lawful Development Certificate for change of use to C4 (HMO) prior to the Article 4 Direction coming into force | 9 Percy Square Durham DH1 3PZ

DM/23/03228/TPO | Fell and remove Tree A (Ash, dead from ADB), Tree B (Dead Hawthorn) | Land North Of 2 Richardby Crescent Durham DH1 3TY

DM/23/03256/TPO | Various works to trees covered by a Tree Preservation Order detailed on the received application form. | Durham Miners Association Miners Hall Flass Street Durham DH1 4BE

- 8. To consider the latest updates with ongoing enforcement issues in the parish area** – verbal update from the Parish Clerk.
- 9. To review the Planning and Licensing Committee's strategic aims for 2024/25** – report included.
- 10. Consideration of the Planning and Licensing Committee's draft budget proposal for 2024/25** – report included.
- 11. Dates of future meeting(s) of this Committee:**
 - 10th November 2023
 - 24th November 2023
 - 8th December 2023

City of Durham Parish Council

Minutes of the Planning and Licensing Committee meeting held via Zoom at 12:00pm on Friday 27th October 2023

Present: Cllr G Holland (in the Chair), Cllr E Ashby, Cllr C Lattin, Cllr R Ormerod and Cllr S Walker.

Also present: Mr A Shanley (Parish Clerk), Mr Roger Cornwell, Mr John Ashby, Ms Walia Kani, Mr Allan Gemmill, Mr David Miller, Mr Francis Whalley and Mr John Lowe (members of the public) and Vicky Bathrelou (Durham Students Union).

1. Welcome and apologies

Apologies were received from Councillors A Doig and N Brown.

2. To receive any declarations of interest from members.

Councillor E Ashby declared an interest in application DM/23/02958/AD and therefore took no part in the discussion or vote on this application.

3. To receive and approve as a correct record the minutes of the meeting held on 13th October 2023

The minutes of the meeting held on 13th October 2023 were unanimously **agreed** as a true and accurate record of proceedings.

4. To receive any public participation comments on the following agenda items.

Mr Roger Cornwell advised that he was attending the meeting with a general interest in all agenda items.

Mr John Ashby advised that he was attending the meeting with a general interest in all agenda items.

Ms Walia Kani advised that he was attending the meeting with an interest in application DM/23/02988/FPA.

Mr Allan Gemmill advised that he was attending the meeting with an interest in the discussion at Item 5.

Mr David Miller thanked the Committee for the opportunity to attend the meeting today. David expressed his serious concerns about the unauthorised building works which had taken place at 2 Albert Street in Durham City and showed the Committee some of the photos he had taken of the site. The Committee expressed its concerns about these works and **agreed** to write to the planning enforcement team at DCC immediately to raise issues of unauthorised works which may represent a health and safety issue.

M Francis Whalley advised that he was attending the meeting with a general interest in all agenda items.

Mr John Lowe advised that he was attending the meeting with a general interest in all agenda items.

5. Discussion with Durham Students Union on the current HMO/ PBSA situation in Durham City

The Chair welcomed Vicky Bathrelou to the meeting and thanked her for attending today's meeting. The Chair also took the opportunity to assure Vicky of the Committee's commitment to ensuring that students have a decent and safe property in which to live during their academic careers in Durham.

Vicky thanked the Committee for the opportunity to speak with them today. Vicky advised that she was the Housing Coordinator at Durham Students Union.

Vicky advised that DSU has been monitoring the prices of student accommodation recently and shared an updated report which indicated that prices for accommodation can range from £95/week to £450/per week per student in Durham City. The most expensive area of the City being Elvet and the cheapest being Gilesgate.

Vicky advised that DSU has noted a particular increase in rental costs for students over the last year. Vicky stressed that there is more than sufficient housing for students for this academic year but highlighted that some of this accommodation can be unaffordable.

Vicky advised that she defines affordability as accommodation costs which do not necessitate students cutting their essential day-to-day living costs.

Vicky highlighted that the University has established a new housing hub webpage to support students, particularly those who live out during the academic year.

Vicky advised that DSU supported rent caps but advised that she was aware that there is a mixed view on rent caps.

Vicky also advised that DSU also supported the introduction of an accreditation scheme.

The Chair expressed his concerns that landlords appeared to be profiting greatly from a captive audience and, in some cases, are not maintaining these properties properly. Vicky also echoed these concerns.

John Ashby applauded DSU for their ongoing work on these issues. John also commended Hannah Shepherd and DCC for their work in analysing whether there is sufficient housing for students in Durham City. John highlighted that this work has highlighted that there was a surplus of 200 bedspaces in the City and that this year there were 780 fewer students at the University this academic year.

John also highlighted that the agreed code of practice for landlords and letting agents has now been signed by a number of the letting agents in the City.

John also highlighted that the work continues on trying to achieve additional licensing for Durham City and thanked the Housing Group for their ongoing work on this priority.

Mr Allan Gemmill highlighted that, by law, all HMOs with 5 or more occupants must be licensed by the County Council. Licences last for a period of 5 years. The Council also has a

duty to establish and maintain a Register of all licensed HMOs and make it available to the general public.

Allan also highlighted that the law requires Gas safety checks to be carried out in HMOs annually. Items to be checked include appliances, flues and installation pipe work. Valid Gas safety certificates must be provided to the Council within 14 days of the renewal date.

The law also requires Electrical safety checks to be carried out every 5 years. Items to be checked include general electrical installations, fire alarm installations, smoke/heat detection systems and emergency lighting systems. Again, valid certificates must be provided to the Council within 14 days of the renewal date.

The Council publishes the Register on its website and this is updated every 3 months, the latest version being dated August 2023. This shows that:

- There were **864** licensed properties
- **5 licences had expired** by the end of July 2023
- 2 properties apparently had 0 occupants (so not an HMO)
- 1 property had only 4 occupants (so not requiring a licence)

- 34 properties had no gas safety certificates (possible if there is no gas installation)
- **788 gas certificates had expired (91% of licensed properties).** Of these:
 - 36 need explanation (start/finish dates of 01/01/1901 or 01/01/2001)
 - 117 expired in 2021
 - 595 expired in 2022
 - 40 expired in 2023 (by the end of July)

- **20 properties had no electrical safety certificates.** This cannot be correct.
- **198 licences had expired (23% of licensed properties).** Of these:
 - 19 expired in 2021
 - 100 expired in 2022
 - 79 expired in 2023 (by the end of July)
- **In total, some 25% of licensed properties did not have a valid certificate**

In 193 properties (22%) both the Gas and Electrical safety certificates had expired. The Committee expressed their shock and dismay at these startling figures and agreed to write to the County Council on this matter.

6. Matters arising:

(d) To consider the outcomes of the following planning and licensing application(s) in the parish area:

DM/23/01777/FPA | Change of use of from hot food takeaway and bar on the ground and first floors to a large House in Multiple Occupation (HMO) (sui generis), including alterations to the west elevation and removal of two flues on the east elevation. | 29 - 33 Neville Street Durham DH1 4EY. Members **noted** that this application had now been refused.

(e) To consider the latest updates on the following planning and licensing application(s)/ appeal(s) in the parish area:

Application for the review of a premises licence by the City of Durham Parish Council for Ye Olde Elm Tree. 12 Crossgate. Durham. DH1 4PS. Members noted that the Environmental Health Officer had now formally submitted a

letter of support for the review application and that a hearing date had now been confirmed as being 28th November 2023. The Committee **agreed** to be represented at this hearing.

DM/22/03712/OUT | Demolition of existing buildings adjacent to B6532 and outline planning permission (all matters reserved except for access) for a maximum of 1,550 residential dwellings (Use Class C3), a local centre (Use Classes E and F2), public house (Use Class Sui Generis) and primary school (Use Class F1), compensatory improvements to the Green Belt, associated infrastructure and landscaping (resubmission). | Land At Sniperley Park Pity Me DH1 5DZ. Members noted that the applicant was now seeking a public inquiry into the non-determination of this application. The Committee **agreed** to be represented at this inquiry, if granted, and to meet with relevant DCC Officers in order to discuss the approach to this.

7. To consider the following new licensing application(s) in the parish area:

Application for the grant of a premises licence by Coarse Restaurant Limited for Coarse Restaurant. Reform Place. North Road. Durham DH1 4RZ. It was **agreed** to note this application.

8. To consider the following new planning applications in the parish area

c) To note:

DM/23/03000/LB | Dismantle and rebuild section of the boundary wall utilising original stone and replacement of coping stones | Hollingside House Hollingside Lane Durham DH1 3TL. It was **agreed** to note this application.

DM/23/02926/LB | Investigation of Norman Gallery Floor structure through the implementation of 6 trial holes | Norman Gallery University College Durham Castle Palace Green Durham. It was **agreed** to note this application.

DM/23/02879/FPA | Construction of porch to front and changes to existing fenestration and driveway/garden alterations in associated with conversion of existing semi-detached properties into a single dwelling (Use Class C3) which can be carried out under permitted development. | 15 And 16 Neville Square Durham DH1 3PY. It was **agreed** to note this application.

DM/23/02409/LB | Replacement of 3no. windows in like-for-like style to the front elevation, and replacement of 2no. windows to the rear | 128 Gilesgate Durham DH1 1QG. It was **agreed** to note this application.

DM/23/02836/AD | Installation of 9 no. freestanding external wayfinding signs around the site of Durham Cathedral. | Durham Cathedral The College Durham DH1 3EH. Although minded to note this proposal, the Committee felt that more information was needed with this application and the Clerk **agreed** to seek further clarity on the question of whether the signs were freestanding or not.

DM/23/03060/LB | Repairs to shop front due to water damage | 36 Saddler Street Durham DH1 3NU. It was **agreed** to note this application.

DM/23/03056/FPA | Alteration, refurbishment and extension of existing radio pharmaceutical facilities within the medical physics department

building. | University Hospital Of North Durham North Road Durham DH1 5TW. It was **agreed** to note this application.

DM/23/03084/TPO | T1 Sycamore - prune back from property by approximately 2m T2 Ash - prune back from property by approximately 2m T3 Ash - prune back from property by approximately 2m | 7 Potters Close Nevilles Cross Durham DH1 3UB. It was **agreed** to note this application.

DM/23/03103/TPO | T1 Beech - Remove the lowest branch with the split back to the fork | Almet Barn 3 Almoners Barn Durham DH1 3TZ. It was **agreed** to note this application.

d) To discuss:

DM/23/02963/TPO | 1. Horse Chestnut - Prune to clear the overhead cable and BT pole by 1.5m 2. Sycamore - Prune to clear the overhead cable and BT pole by 1.5m and crown clean/deadwood 3. Sycamore - Crown clean and deadwood 4. Lime - Crown clean/deadwood and remove the epicormic growth from the main stem to a height of 3m 5. Sycamore - Crown clean and deadwood 7. Laburnum - Fell as close to current ground level as practical 8. Birch - Sever the ivy at the base and remove 1m from ground level 14. Beech - Prune to clear the overhead cable by 1.5m and crown clean/deadwood | Grey Lodge Whitesmocks Durham DH1 4LH. Members felt that there was insufficient to support this application and therefore **agreed** to object on the basis of the information before the Committee today. Councillors E Ashby and C Lattin **agreed** to draft the response to this application.

DM/23/02989/AD | Display of 8 no. internally illuminated fascia signs and 3 no. non-illuminated hanging signs | Units 40 To 41 The Riverwalk Millburngate Durham DH1 4SL. It was **agreed** to defer a decision on this application until the next Planning and Licensing Committee on 10th November in order to allow for greater consideration of the proposal and its impact.

DM/23/02892/FPA | Detached two storey replacement dwelling with partial basement, and erection of a detached 1.5 storey garage/annexe and associated site works. | 1 Almoners Barn Durham DH1 3TZ. It was **agreed** to note this application.

DM/23/02958/AD | Internally illuminated fascia sign Sign over entrance door to flats above (less than 1.2sqm) | 84 Claypath Durham DH1 1RG. It was **agreed** to note this application.

DM/23/02988/FPA | The material change of use of a dwellinghouse (Use Class C3) to a small House in Multiple Occupation (Use Class C4) | 10 Mavin Street Durham DH1 3AU. It was **agreed** to object to this application and also to call this application in to the Central and East Area County Planning Committee should Officers be minded to approve this application. The Clerk **agreed** to draft the response to this application.

9. To consider the proposed protocol for site visits for new planning/ licensing applications in the parish area

Members considered the proposed protocol for site visits for new planning/ licensing applications in the parish area and unanimously **agreed** to support its adoption.

10. Durham City - On Street Tariff and Parking Restriction Changes

The Committee noted the proposals for On Street Tariff and Parking Restriction Changes and **agreed** to object to these plans. The Clerk **agreed** to draft the objection letter to these proposals.

11. Dates of future meeting(s) of this Committee:

10th November 2023

24th November 2023

8th December 2023

There being no further business, the Chair thanked all attendees for their attendance and contributions and closed the meeting.

Signed,

**Chair of the City of Durham Parish Council Planning and Licensing
Committee
(10th November 2023)**

ITEM 9: TO REVIEW THE PLANNING AND LICENSING COMMITTEE'S STRATEGIC AIMS FOR 2024/25

Councillors are reminded that the Parish Council has agreed to formulate its strategy for 2024/25 ahead of the budget setting process in January 2024.

As part of this, all Parish Council Committees are being asked to agree their priorities for the forthcoming financial year so that this can feed into the Parish Council's budget agreement.

For this current year, Members have agreed that the five overarching priorities for the Parish Council are as follows:

- 1.** Being an ambitious voice for the city
- 2.** Enhancing the physical and mental wellbeing of our residents and addressing inequalities in our parish
- 3.** Upholding the Neighbourhood Plan and representing the parish on planning matters
- 4.** Creating a positive environment for businesses and encouraging tourism to improve prosperity of parish
- 5.** Taking action to combat the climate and ecological emergencies.

Looking Forwards

The 'Looking Forwards' document has also been included as part of this work. 'Looking Forwards' is a companion document to the Durham City Neighbourhood Plan and has been developed by the City of Durham Parish Council Neighbourhood Plan Working Party. It is built on the aspirations and views as expressed by local people for their City during the five years of preparation of the Plan. It looks forward to greater involvement of the community in making Durham a more creative and sustainable City.

In addition to the five overarching aims of the Council, the Planning and Licensing Committees (as they were separate Committees one year ago) also agreed the following priorities for this year:

Planning and Licensing Committee

Council priorities 2023/24	Planning priorities 2023/24	Looking Forwards initiative(s)
1. Being an ambitious voice for the city	Representing the Parish as a consultee on planning matters	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City Theme 4: A City With Attractive And

		Affordable Places To Live
	Consulting the Parish on planning matters	Theme 1: A City With A Sustainable Future
2. Enhancing physical and mental wellbeing of our residents and addressing inequalities in our parish	Ensuring schemes deliver the required levels of affordable housing and adapted housing for the disabled and elderly.	Theme 4. A City With Attractive And Affordable Places To Live
	Promoting the creation and adoption of new Public Rights of Way and ensuring that they are accessible to all.	Theme 2: A Beautiful And Historic City Theme 5: A City With A Modern And Sustainable Transport Infrastructure
	Protecting our green infrastructure and assets within our parish boundary and ensuring that they are used to the best possible public benefit.	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City
3. Upholding the neighbourhood plan and representing the parish on planning matters.	Upholding the development plans for the area i.e. Neighbourhood Plan and County Durham Plan.	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City Theme 4: A City With Attractive And Affordable Places To Live

	To maintain and develop an evidence-base to update the Neighbourhood Plan and comment on planning applications.	<p>Theme 1: A City With A Sustainable Future</p> <p>Theme 2: A Beautiful And Historic City</p> <p>Theme 4: A City With Attractive And Affordable Places To Live</p>
	Protecting our World Heritage Site, Conservation Areas and designated and non-designated heritage assets.	Theme 2: A Beautiful And Historic City
	Delivering a Conservation Area Management Plan	Theme 2: A Beautiful And Historic City
	Protecting against overdevelopment	<p>Theme 1: A City With A Sustainable Future</p> <p>Theme 2: A Beautiful And Historic City</p> <p>Theme 4: A City With Attractive And Affordable Places To Live</p>
4. Creating a positive environment for businesses and encouraging tourism to improve prosperity of parish	Supporting accommodation above retail units in the City centre.	<p>Theme 1: A City With A Sustainable Future</p> <p>Theme 4: A City With Attractive And Affordable Places To Live</p>

	Supporting tourist attractions and transport infrastructure for the visitor economy	Theme 1: A City With A Sustainable Future
5. Taking action to combat the climate and ecological emergencies.	Putting green future at the heart of planning considerations	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City
	Resisting schemes which do not deliver net zero by 2030 and supporting those which do.	Theme 1: A City With A Sustainable Future

Council priorities 2023/24	Licensing priorities 2023/24	Looking Forwards initiative(s)
1. Being an ambitious voice for the city	Representing the Parish on licensing matters	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City
2. Enhancing physical and mental wellbeing of our residents and addressing inequalities in our parish	Ensuring that all new licensing applications and existing premises promote the four licensing objectives.	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City
	Empowering our residents to make informed representations on licensing matters.	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City Theme 3: A City with a diverse and resilient economy
	Supporting a cumulative impact policy for the parish	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City

	Supporting a late night-levy on licensed premises in the parish.	Theme 3: A City with a diverse and resilient economy
	Making licensing as open as possible through hosting an online licensing map	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City
	Making the City more accessible to all by representing the needs of all users in relation to pavement and outdoor seating applications.	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City Theme 3: A City with a diverse and resilient economy
3. Upholding the neighbourhood plan and representing the parish on planning matters.	Ensuring that the objectives of licensing and planning are aligned.	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City Theme 3: A City with a diverse and resilient economy
4. Creating a positive environment for businesses and encouraging tourism to improve prosperity of parish	Promoting the early evening economy to families and tourists	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City Theme 3: A City with a diverse and resilient economy
5. Taking action to combat the climate and ecological emergencies.	To encourage all new taxi licenses granted by DCC to be for low emissions/ electrical vehicles only.	Theme 1: A City With A Sustainable Future

**DECISION
REQUIRED**

For Members to consider the above report and agree the Planning and Licensing Committee priorities for 2024/25.

ITEM 10: CONSIDERATION OF THE PLANNING AND LICENSING COMMITTEE'S DRAFT BUDGET PROPOSAL FOR 2024/25

As Members are aware, the Parish Council is required to agree its budget and precept request for the forthcoming financial year in January 2024.

In order to assist the Council in agreeing both the budget and precept for 2024/25, each Committee of the Council is being asked to propose a budget against their individual identified priorities for next year.

The Parish Council's Finance Committee will be meeting in early January to consider each Committee's budget request.

The Parish Council's Planning and Licensing Committee have delegated responsibility to represent the Parish Council on all planning and licensing related matters. In view of these ongoing commitments of the Planning and Licensing Committee, the following budget is proposed:

Planning and Licensing Committee

Item of expenditure	Cost (£)
PRIORITY 1: Representing the parish on planning and licensing matters	
Professional support in responding to planning applications and licensing hearings	£5,000.00
Review of County Durham Plan policies	£3,000.00
PRIORITY 2: Improving the licensed economy	
Enhanced drug searching scheme with Durham Police	£600.00
TOTAL PROVISION IN 2024-25 AGAINST PRIORITIES	£8,600.00

DECISION REQUIRED	For Members to consider the above report and agree a proposed budget for the Parish Council's Planning and Licensing Committee for 2024/25.
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