



City of Durham Parish Council

The City of Durham Parish Council. Office 3, Clayport Library. 8 Millennium Place. Durham. DH1 1WA.

Telephone: 07510 074875

Email: parishclerk@cityofdurham-pc.gov.uk

Date of Summons: 25th September 2023

SUMMONS

To all Members of the City of Durham Parish Council's Planning and Licensing Committee: Councillors E Ashby, N Brown, A Doig, G Holland, C Lattin, R Ormerod and S Walker.

You are hereby summoned to attend the **Planning and Licensing Committee meeting** to be held **via Zoom at 12:00pm on Friday 29th September 2023** for the purpose of transacting the following Agenda business as shown.

The link to join this meeting is below:

<https://us02web.zoom.us/j/85227729058>

Meeting ID: 852 2772 9058

Members of the public and press are also cordially invited to attend. Members of the public may address Council, Committee or Sub-Committee meetings for up to three minutes, with the agreement of the Chair of the meeting, provided that the statement is related to an item on the agenda. The speaker should approach the Clerk before the meeting commences to request to speak during the meeting.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Health & Safety, Civility and Respect and Human Rights plus Social, Economic and Environmental matters.

Yours faithfully,

A. Shanley

Mr Adam Shanley
Clerk to the City of Durham Parish Council

AGENDA

- 1. Welcome and apologies**
- 2. To receive any declarations of interest from members.**
- 3. To receive and approve as a correct record the minutes of the meeting held on 15th September 2023**
- 4. To receive any public participation comments on the following agenda items.** Please email the Parish Clerk parishclerk@cityofdurham-pc.gov.uk to register to speak.
- 5. Matters arising:**
 - (a) To agree the draft responses to the following planning and licensing application(s), pre-application(s) and/or appeal(s):**

DM/23/02538/FPA and DM/23/02539/LB | Convert existing attic space to bedroom with en-suite, including new staircase from 2nd floor, replacement skylights and alterations to existing bedrooms. Convert outbuilding to office space including alteration to the external walls and roof. | 90 Gilesgate Durham DH1 1HY

DM/23/02242/AD | Erection and Display of 1no illuminated fascia signage, 2no. non - illuminated hanging signs, 1no. illuminated menu board and window decals. (amended description 04.09.2023) | 20 & 21 The Riverwalk Millburngate Durham DH1 4SL

DM/23/02236/FPA | Sub-divide dwelling (C3) into 3no flats | 1 Beech Crest Durham DH1 4QF
 - (b) To consider the outcomes of the following planning and licensing application(s) in the parish area:**

DM/23/01564/FPA and DM/23/01565/LB | Big Jug 83 Claypath Durham DH1 1RG

DM/23/00241/FPA | Change of Use from 6 Bed dwellinghouse to 2no. 2 bed flats. (amended description 09.02.2023) | 24 Nevilledale Terrace Durham DH1 4QG
- 6. To consider the following new licensing matters affecting the parish area:**
 - Proposed formal request for a licence review of a City premises.
 - Update on the recent application by Home Bargains.
- 7. To consider the following new planning applications in the parish area**
 - a) To note:**

DM/23/02038/AD | Hand painted sign to existing fascia | 23 Silver Street Durham DH1 3RD

DM/23/02655/FPA | Installation of solar PV panels to the roof level of buildings at Howlands Site, Josephine Butler College and Stephenson College

Durham University | Durham University Josephine Butler College Main Building Josephine Butler College South Road Durham DH1 3DF

DM/23/02657/FPA | Installation of 3 No. external ground mounted air source heat pumps at Durham University Business School within an existing external fenced bin compound and erection of new fenced bin compound to the South of the existing bin store area. | Durham University Durham Business School Mill Hill Lane Durham DH1 3LB

DM/23/02723/FPA | Construction of new porch to front of dwelling | 11 Blaidwood Drive Durham DH1 3TD

b) To discuss:

DM/23/02672/FPA | Construction of access road to serve commercial area. | Land South Of South College The Drive Durham DH1 3LD

8. Durham South-East 2023 Traffic Regulation Order Amendment – Proposals – report included.

9. Dates of future meeting(s) of this Committee:

13th October 2023

27th October 2023

10th November 2023

City of Durham Parish Council

Minutes of the Planning and Licensing Committee meeting held via Zoom at 12:00pm on Friday 15th September 2023

Present: Cllr G Holland (in the Chair), Cllr E Ashby, Cllr C Lattin, Cllr A Doig, Cllr R Ormerod and Cllr S Walker.

Also present: Mr A Shanley (Parish Clerk), Mr Allan Gemmill, Ms Deborah Rowley-Conwy, Ms Victoria Smith, Mr Graham Phillips, Mr Roger Cornwell and Ms Kinga Lovell (members of the public).

1. Welcome and apologies

Apologies were received from Councillor N Brown.

2. To receive any declarations of interest from members.

None received.

3. To receive and approve as a correct record the minutes of the meeting held on 1st September 2023

The minutes of the meeting held on 1st September 2023 were unanimously **agreed** as a true and accurate record of proceedings.

4. To receive any public participation comments on the following agenda items.

Mr Allan Gemmill advised that he was attending the meeting with an interest in hearing the discussion on items 5a) and 5 b) of the Agenda.

Ms Deborah Rowley-Conwy advised that she was attending the meeting with an interest in hearing the discussion on item 5 b) of the Agenda.

Ms Victoria Smith advised that she was attending the meeting with an interest in hearing the discussion on items 5a) and 5 b) of the Agenda.

Mr Graham Phillips advised that he was attending the meeting with an interest in hearing the discussion on items 5a) and 5 b) of the Agenda.

Mr Roger Cornwell advised that he was attending the meeting with a general interest in all Agenda items.

Ms Kinga Lovell advised that she was attending the meeting with an interest in hearing the discussion on item 5 b) of the Agenda.

5. Matters arising:

(c) To agree the draft responses to the following planning and licensing application(s), pre-application(s) and/or appeal(s):

Appeal for DM/23/01031/FPA | Change Use of dwellinghouse (C3) into a small house in multiple occupation (C4) with minor external alterations | Magdalene Heights Gilesgate Durham DH1 1SY. The Committee **approved** the response to this appeal.

DM/23/02080/LB 17 North Road Durham DH1 4SH Listed Building Consent for the installation of a new mechanical ventilation system across the ground, first and second floors with exit positions to the rear elevation with 4x louvers. The Committee **approved** the response to this application.

DM/23/02097/FPA 17 North Road Durham DH1 4SH Refurbishment of existing licensed premises with installation of new ventilation system extracted onto rear elevation. The Committee **approved** the response to this application.

DM/23/02098/AD 17 North Road Durham DH1 4SH Illuminated individual letters behind sash window and illuminated individual letters above door behind shared light window. The Committee **approved** the response to this application.

Appeal for DM/22/01650/FPA | Change of use from 6 bed C4 to 9 bed Sui Generis HMO with single storey rear extension (amended) | 1 Larches Road Durham DH1 4NL. The Committee **approved** the response to this appeal.

(d) To consider the outcomes of the following planning and licensing application(s) in the parish area:

DM/21/01789/FPA | Construction of 12 townhouse dwellings with associated works. | Land At St Johns Road Nevilles Cross. The Committee noted that this application had now been refused. Members of the public present thanked the Parish Council for their work on this application.

DM/23/01237/FPA | Change of use from five bed dwellinghouse to seven bed HMO (sui generis). | 41 Fieldhouse Lane Durham DH1 4LT. The Committee noted that this application had now been refused. Members of the public present thanked the Parish Council for their work on this application.

DM/23/01167/FPA | Change of use from dwellinghouse (Use Class C3) to small House in Multiple Occupation (Use Class C4) with alterations to existing bay window | 5 Lyndhurst Drive Crossgate Moor Durham DH1 4AE. The Committee noted that this application had now been refused. Members of the public present thanked the Parish Council for their work on this application.

DM/23/00628/AD | Display of various advertisements including 8 no. illuminated signs and 4 no. non-illuminated signs across 12 zones | The Riverwalk Millburngate Durham DH1 4SL. The Committee noted that this application had been part-approved, part-refused.

DM/23/01996/VOC | Variation of Condition 4 (Opening Hours) pursuant to DM/16/03376/FPA | 17 Hallgarth Street Durham DH1 3AT. The Committee noted that this application had now been refused. The Clerk advised that he was also pursuing a separate Environmental health issue with this premises.

6. To consider the following new licensing applications in the parish area:

Application for the grant of a premises licence by Zaap Durham Limited for Zaap. Units 20 and 21 The Riverwalk. It was **agreed** to note this application.

Application for a minor variation of a premises licence by Innspired Leisure (Durham) Limited for Players. Unit 3, Freemans Place. It was **agreed** to note this application.

Application for a minor variation of a premises licence by Closegate Hotel Development (Durham) Limited for Radisson Blu Hotel. Frankland Lane.
It was **agreed** to note this application.

7. To consider the following new planning applications in the parish area

c) To note:

DM/23/02548/LB | To install one new eye bolt, no bigger than 14mm wide as part of the installation of Pitaya's Planetoids artwork during Lumiere on the 16th - 19th November 2023. After the event, the eyebolt can be removed, and a dust cap can be inserted. | 7 South Bailey Durham DH1 3EE. It was **agreed** that the Clerk should seek further clarification of the design of these eyebolts and also who would take responsibility for these.

DM/23/02301/FPA | Replacement of all front elevation windows from timber to upvc/aluminium | 1-6 Lambton Walk Durham DH1 4SW. It was **agreed** to note this application.

DM/23/02591/LB | To install one new eyebolt on the side elevation of number 16 South Bailey in Durham. | 16 South Bailey Durham DH1 3EE. It was **agreed** that the Clerk should seek further clarification of the design of these eyebolts and also who would take responsibility for these.

DM/23/02611/LB | To install two new eyebolts on the facade of Durham Town Hall as part of the installation of Chila Burman's artwork during Lumiere on the 16th - 19th November 2023. | Town Hall Market Place Durham DH1 3NJ. It was **agreed** that the Clerk should seek further clarification of the design of these eyebolts and also who would take responsibility for these.

DM/23/02653/FPA | Single storey side extension and part garage conversion | 75 Illingworth Grove Durham DH1 3BL. It was **agreed** to note this application.

DM/23/02640/PNS | Install solar PV panels on roofs to reach circa 74kWp as per attached Solar PV Design Summary. | 1 - 2 Millennium Place Durham DH1 1WA. It was **agreed** to note this application.

DM/23/02613/FPA | Demolish existing car port, raise front boundary wall, erection of parapet to garage roof, installation of new pedestrian and vehicular entrance gates, erection of a side boundary fence, and installation of a window into the rear elevation basement wall. | Farnley Hey Farnley Hey Road Durham DH1 4EA. It was **agreed** to note this application.

d) To discuss:

DM/23/02538/FPA and DM/23/02539/LB | Convert existing attic space to bedroom with en-suite, including new staircase from 2nd floor, replacement skylights and alterations to existing bedrooms. Convert outbuilding to office space including alteration to the external walls and roof. | 90 Gilesgate Durham DH1 1HY. It was **agreed** to object to these applications and also call these applications in to the Central and East Area County Planning Committee. The Clerk and Councillor C Lattin **agreed** to draft the objection letter to these applications.

DM/23/02242/AD | Erection and Display of 1no illuminated fascia signage, 2no. non - illuminated hanging signs, 1no. illuminated menu board and window decals. (amended description 04.09.2023) | 20 & 21 The Riverwalk Millburngate Durham

DH1 4SL. It was **agreed** to object to this application. The Clerk and **agreed** to draft the objection letter to this application.

DM/23/02530/FPA | Demolition of outbuildings, conservatory and retaining walls, erection of two storey side extension to south elevation, single storey front and side extensions to north and east elevations, raise roof height to facilitate first floor accommodation, alterations to openings and internal alterations | Sidegate House Sidegate Durham DH1 5SY. It was **agreed** to note this application.

DM/23/02236/FPA | Sub-divide dwelling (C3) into 3no flats | 1 Beech Crest Durham DH1 4QF. It was **agreed** to object to this application and also call this application in to the Central and East Area County Planning Committee. The Clerk and **agreed** to draft the objection letter to this application.

DM/23/02630/VOC | Removal of Condition(s) 5 (Archaeology Monitoring) and 6 (Archaeology Reporting and Monitoring) pursuant to planning permission DM/23/00527/FPA | 15 Moor Edge Crossgate Moor Durham DH1 4HT. It was **agreed** to note this application.

DM/23/02622/FPA | Full planning application for the erection of a 74-bed care home facility (Class C2 Use), with associated access road, car parking, cycle storage, landscaping, boundary treatments and refuse facilities. | Land South of South College The Drive Durham DH1 3LD. It was **agreed** to note this application.

8. Dates of future meeting(s) of this Committee:

29th September 2023

13th October 2023

27th October 2023

There being no further business, the Chair thanked all attendees for their attendance and contributions and closed the meeting.

Signed,

Chair of the City of Durham Parish Council Planning and Licensing Committee
(29th September 2023)