

City of Durham Parish Council

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21st November 2022

Access details for the Planning and Licensing Committee:

Join Zoom Meeting
<https://us02web.zoom.us/j/82837153515>
Meeting ID: 828 3715 3515

Dear Planning and Licensing Committee Member,

In accordance with the Local Government Act 1972, I hereby give you notice that a meeting of the **Planning and Licensing Committee** will be held in **via Zoom** on **Friday 25th November 2022 at 13:00pm** to transact the following business:

- 1. Welcome and apologies**
- 2. To receive any declarations of interest from members.**
- 3. To receive and approve as a correct record the minutes of the meeting held on 11th November 2022**
- 4. To receive any public participation comments on the following agenda items.** Please email the Parish Clerk parishclerk@cityofdurham-pc.gov.uk to register to speak.
- 5. Matters arising:**
 - (a) To agree the draft responses to the following planning and licensing application(s) and/or appeal(s):**

DM/21/03661/FPA | Demolition of existing property and erection of 3 detached dwelling with associated facilities | 8 Blaidwood Drive Durham DH1 3TD

DM/22/01981/RM | Reserved matters application for 470 dwellings (appearance, landscaping, layout and scale) pursuant to DM/20/03558/OUT. | Land To The East Of Regents Court Sherburn Road Durham

DM/22/02292/VOC | Variation of condition 2 of planning permission 4/99/00534/FPA to allow a change in opening hours from 09:00 to 02:00 previously restricted to 09:00 and 22:00. | 5 North Road Durham DH1 4SH

DM/22/03024/FPA | Raising of roof height and creation of upper floor. Rear and side extensions to existing house, including terraces to side and front and internal re-configuration. Detached car port with gazebo and garden storage facility and new vehicular access. | Tower Cottage The Avenue Durham DH1 4EB
 - (b) To consider the outcome of the following planning and licensing application(s) and/or appeal(s):**

DM/22/01148/FPA | Change of use of dwelling house (C3) to large HMO (Sui Generis) | Oaklea The Avenue Durham DH1 4DX

(c) Update on recent licensing application(s) within the parish area

6. To consider the following new planning applications in the parish area

a) To note:

DM/22/03231/LB | To affix a 12" diameter roundel blue plaque to the front facade of 9 South Bailey to commemorate the life and work of Helena Rosa Duncombe Shafto | Hall Of Residence St Cuthberts Society 8 - 9 South Bailey Durham DH1 3EE

DM/22/03113/LB | Install a new boiler on the top floor with vertical flue to rear. | 200 Gilesgate Durham DH1 1QN

DM/22/03249/FPA | New 200mm dia. Intake and extract spiral ductwork installed for retail use at ground level. Ductwork to route from Retail at ground level, penetrate through to first floor and out the external wall to a flat roof. | 12 Silver Street Durham DH1 3RB

DM/22/03250/LB | New 200mm dia. Intake and extract spiral ductwork installed for retail use at ground level. Ductwork to route from Retail at ground level, penetrate through to first floor and out the external wall to a flat roof. | 12 Silver Street Durham DH1 3RB

DM/22/03275/FPA | Installation of security shutters to timber porch and windows on the north elevation, 4no flood lights, 1no to each elevation and erection of security fence and gate to the side | Durham City Cricket Pavilion Green Lane Durham DH1 3JU

DM/22/03280/FPA | 2 storey side and single storey rear extension with paving in front garden | 18 Surtees Drive Crossgate Moor Durham DH1 4AR

DM/22/03302/FPA | New garden landscape design with proposed terrace and amenities to provide accessible facilities for the community at Fellows Garden | Fellows Garden University College Durham Castle Palace Green Durham

DM/22/03303/LB | New garden landscape design with proposed terrace and amenities to provide accessible facilities for the community at Fellows Garden | Fellows Garden University College Durham Castle Palace Green Durham

DM/22/03311/AD | Display of temporary freestanding advertisement board | Milburngate House Millburngate Durham DH1 5TL

DM/22/03394/LB | Replacement of lighting to new energy efficient LED lighting | 19 Market Place Durham DH1 3NL

b) To discuss:

DM/22/03247/FPA | Erection of new ancillary student accommodation facilities building built within grass embankment; minor external changes to existing Harding building including re-instatement of historical entrance location and implementation of associated landscaping scheme. | Rushford Court North Road Durham DH1 4RY

DM/22/03312/FPA | Erection of detached garage at land south east of Crossways, Durham. Removal of trees and other enabling works. | Land To The South East Of Crossways Whitesmocks Durham DH1 4LL

7. To review the Planning and Licensing Committee's strategic aims for 2023/24 – report included.

- 8. Consideration of the Planning and Licensing Committee's draft budget proposal for 2023/24 – report included.**
- 9. Considering the alternatives to the cumulative impact policy for Durham City proposal**

And, pursuant to the provisions of the above-named Act, I Hereby Summon You to attend the said meeting.

Adam Shanley
Clerk to the City of Durham Parish Council

ITEM 7: TO REVIEW THE PLANNING AND LICENSING COMMITTEE'S STRATEGIC AIMS FOR 2023/24

Councillors are reminded that the Parish Council has agreed to formulate its strategy for 2023/24 ahead of the budget setting process in January 2023.

As part of this, all Parish Council Committees are being asked to agree their priorities for the forthcoming financial year so that this can feed into the Parish Council's budget agreement.

For this current year, Members have agreed that the five overarching priorities for the Parish Council are as follows:

- 1.** Being an ambitious voice for the city
- 2.** Enhancing the physical and mental wellbeing of our residents and addressing inequalities in our parish
- 3.** Upholding the Neighbourhood Plan and representing the parish on planning matters
- 4.** Creating a positive environment for businesses and encouraging tourism to improve prosperity of parish
- 5.** Taking action to combat the climate and ecological emergencies.

Looking Forwards

The 'Looking Forwards' document has also been included as part of this work. 'Looking Forwards' is a companion document to the Durham City Neighbourhood Plan and has been developed by the City of Durham Parish Council Neighbourhood Plan Working Party. It is built on the aspirations and views as expressed by local people for their City during the five years of preparation of the Plan. It looks forward to greater involvement of the community in making Durham a more creative and sustainable City.

In addition to the five overarching aims of the Council, the Planning and Licensing Committees (as they were separate Committees one year ago) also agreed the following priorities for this year:

Planning Committee

Council priorities 2022/23	Planning Committee priorities 2022/23	Looking Forwards initiative(s)
1. Being an ambitious voice for the city	Representing the Parish as a consultee on planning matters	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City Theme 4: A City With Attractive And Affordable Places To Live
	Consulting the Parish on planning matters	Theme 1: A City With A Sustainable Future
2. Enhancing physical and mental wellbeing of our residents and addressing inequalities in our parish	Ensuring schemes deliver the required levels of affordable housing and adapted housing for the disabled and elderly.	Theme 4. A City With Attractive And Affordable Places To Live
	Promoting the creation and adoption of new Public Rights	Theme 2: A Beautiful And Historic City

	of Way and ensuring that they are accessible to all.	Theme 5: A City With A Modern And Sustainable Transport Infrastructure
	Protecting our green infrastructure and assets within our parish boundary and ensuring that they are used to the best possible public benefit.	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City
3. Upholding the neighbourhood plan and representing the parish on planning matters.	Upholding the development plans for the area i.e. Neighbourhood Plan and County Durham Plan.	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City Theme 4: A City With Attractive And Affordable Places To Live
	To maintain and develop an evidence-base to update the Neighbourhood Plan and comment on planning applications.	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City Theme 4: A City With Attractive And Affordable Places To Live
	Protecting our World Heritage Site, Conservation Areas and designated and non-designated heritage assets.	Theme 2: A Beautiful And Historic City
	Delivering a Conservation Area Management Plan	Theme 2: A Beautiful And Historic City
	Protecting against overdevelopment	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City Theme 4: A City With Attractive And Affordable Places To Live
	Delivering an enhanced planning enforcement service for the parish	Theme 1: A City With A Sustainable Future

		Theme 2: A Beautiful And Historic City Theme 4: A City With Attractive And Affordable Places To Live
4. Creating a positive environment for businesses and encouraging tourism to improve prosperity of parish	Supporting accommodation above retail units in the City centre.	Theme 1: A City With A Sustainable Future Theme 4: A City With Attractive And Affordable Places To Live
	Supporting tourist attractions and transport infrastructure for the visitor economy	Theme 1: A City With A Sustainable Future
5. Taking action to combat the climate and ecological emergencies.	Putting green future at the heart of planning considerations	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City
	Resisting schemes which do not deliver net zero by 2030 and supporting those which do.	Theme 1: A City With A Sustainable Future

Licensing Committee

Council priorities	Licensing Committee Priorities	Looking Forwards initiative(s)
1. Being an ambitious voice for the city	Representing the Parish on licensing matters	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City
2. Enhancing physical and mental well-being of our residents and addressing inequalities in our parish	Ensuring that all new licensing applications and existing premises promote the four licensing objectives.	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City
	Empowering our residents to make informed representations on licensing matters.	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City Theme 3: A City with a diverse and resilient economy

	Supporting a cumulative impact policy for the Parish	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City Theme 3: A City with a diverse and resilient economy
	Making licensing as open as possible through hosting an online licensing map	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City
	Making the City more accessible to all by representing the needs of all users in relation to pavement and outdoor seating applications.	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City Theme 3: A City with a diverse and resilient economy
3. Upholding the neighbourhood plan and representing the parish on planning matters.	Ensuring that the objectives of licensing and planning are aligned.	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City Theme 3: A City with a diverse and resilient economy
4. Creating a positive environment for businesses and encouraging tourism to improve prosperity of parish	Promoting the early evening economy to families and tourists	Theme 1: A City With A Sustainable Future Theme 2: A Beautiful And Historic City Theme 3: A City with a diverse and resilient economy
5. Taking action to combat the climate and ecological emergencies.	To encourage all new taxi licenses granted by DCC to be for low emissions/ electrical vehicles only.	Theme 1: A City With A Sustainable Future

DECISION REQUIRED	For Members to consider the above report and agree the Planning and Licensing Committee priorities for 2023/24.
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ITEM 8: CONSIDERATION OF THE PLANNING AND LICENSING COMMITTEE'S DRAFT BUDGET PROPOSAL FOR 2023/24

As Members are aware, the Parish Council is required to agree its budget and precept request for the forthcoming financial year in January 2023.

In order to assist the Council in agreeing both the budget and precept for 2023/24, each Committee of the Council is being asked to propose a budget against their individual identified priorities for next year.

The Parish Council's Finance Committee will be meeting in early January to consider each Committee's budget request.

The Parish Council's Planning and Licensing Committee have delegated responsibility to represent the Parish Council on all planning and licensing related matters. In view of these ongoing commitments of the Planning and Licensing Committee, the following budget is proposed:

Planning and Licensing Committee

Item of potential expenditure	Cost (£)
PRIORITY 1: Representing the parish on planning matters	
Professional support in responding to planning applications	4,000.00
PRIORITY 2: Improving the licensed economy	
Enhanced drug searching scheme with Durham Police	600.00
PRIORITY 3: Hosting (separate) planning and licensing training events with the community	
Hosting a licensing training event	1,000.00
Hosting a planning training event	250.00
PRIORITY 4: Review of HMO licensing arrangements	
Production of a report into HMO licensing options	5,000.00
TOTAL PROVISION IN 2023-24 AGAINST PRIORITIES	10,850.00

DECISION REQUIRED	For Members to consider the above report and agree a proposed budget for the Parish Council's Planning and Licensing Committee.
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