

# City of Durham Parish Council

Office 3 D4.01d Clayport Library  
8 Millennium Place  
Durham  
DH1 1WA  
Telephone 07704 525630  
Email: [parishclerk@cityofdurham-pc.gov.uk](mailto:parishclerk@cityofdurham-pc.gov.uk)

31<sup>st</sup> May 2021

## Access details for Zoom Licensing Committee meeting:

### Join Zoom Meeting

<https://us02web.zoom.us/j/86163094897>

**Meeting ID: 861 6309 4897**

Dear Licensing Committee Member,

In accordance with the Local Government Act 1972, I hereby give you notice that a meeting of the **Licensing Committee** will be held in **via Zoom** on **Friday 4<sup>th</sup> June 2021 at 2pm** to transact the following business:

- 1. Election of Chair of the Licensing Committee**
- 2. Election of Vice-Chair of the Licensing Committee**
- 3. Welcome and apologies**
- 4. To receive any declarations of interest from members**
- 5. To receive and approve as a correct record the minutes of the meeting on 25<sup>th</sup> May 2021**
- 6. To receive any public participation comments on the following agenda items. Please email the Parish Clerk [parishclerk@cityofdurham-pc.gov.uk](mailto:parishclerk@cityofdurham-pc.gov.uk) to register to speak**
- 7. Update on recent licensing applications**
- 8. Progressing the licensing training event**
- 9. Progressing the best run licensed premises in Durham City award**
- 10. Proposal to request that an online licensing portal be established by DCC.**
- 11. To consider the following licensing applications:**

B84 Limited	Durham Sausage Company Unit 36 The Riverwalk	Application for the grant of a premises licence	24 June 2021
----------------	--	--	-----------------

	Durham DH1 4SL	Supply of alcohol (on and off the premises) Monday to Saturday 11.00am to 11.00pm, Sunday 12.00pm to 10.00pm	
--	-------------------	--	--

And, pursuant to the provisions of the above-named Act, I Hereby Summon You to attend the said meeting.

**Adam Shanley**

**Clerk to the City of Durham Parish Council**

# CITY OF DURHAM PARISH COUNCIL

## **Minutes of a meeting of the Licensing Committee held on Tuesday 25<sup>th</sup> May 2021 at 15:30 via Zoom.**

Present: Councillors E Ashby, L Brown, N Brown, G Nair and S Walker.

Also present: A Shanley (Clerk), Janet George (member of the public), Hannah Shepherd (Durham University) and Cllr A Doig.

### **1. Election of Chair of the Licensing Committee**

Cllr L Brown was elected as Chair of the Parish Council Licensing Committee. Proposed by: Cllr E Ashby. Seconded by: Cllr S Walker.

### **2. Election of Vice-Chair of the Licensing Committee**

Cllr S Walker was elected as Vice-Chair of the Parish Council Licensing Committee. Proposed by: Cllr L Brown. Seconded by: Cllr N Brown.

### **3. Apologies for absence**

Apologies were received from Cllr H Weston.

### **4. To receive any declarations of interest from members**

Cllr E Ashby declared an interest in both the Tesco Stores Ltd application and the Durham Food Store application and took no part in the discussions on these applications.

Cllr L declared an interest in the Tesco Stores Ltd application and took no part in the discussions on this application.

### **5. To receive and approve as a correct record the minutes of the meeting on 23<sup>rd</sup> April 2021**

The minutes of the meeting held on 23<sup>rd</sup> April 2021 were unanimously **agreed** as a true and accurate record of proceedings.

### **6. To receive any public participation comments on the following agenda items.**

Ms Janet George advised that she was attending to hear the discussions on the Tesco Stores Ltd application on behalf of the local residents' group SNCF. Janet advised that SNCF has a number of concerns about this application and will be objecting to it.

Ms Hannah Shepherd advised that she was also attending to hear the discussions on the Tesco Stores Ltd application on behalf of Durham University. Hannah advised that Durham University also has a number of concerns about this application and will be objecting to it. Hannah also advised that she would like to hear discussions on the Durham Food Store application.

### **7. Organising a licensing training event**

The Clerk reminded Members that a budget of £1,000 had been agreed for the Parish Council to host a licensing training event this year. The Clerk advised that, with new Members having joined the Committee, it is now important for all Members of the Licensing Committee to have some training on how to respond to a new licensing application.

The Clerk advised that he is liaising with the Institute of Licensing on organising such a training event virtually and hoped to have a date and trainer confirmed in June. It was **agreed** that the Parish Council should again host this training event and also open this up to members of the public if possible.

**8. To consider the following licensing applications:**

Application for the grant of a premises licence - **Tesco Stores Ltd**, 18-29 Claypath, Durham. DH1 1RH. It was **agreed** to object to this application.

Application to vary a premises licence - **Durham Food Store**, 83 Claypath. Durham. DH1 1RG. It was **agreed** to object to this application.

There being no further business, the Chair thanked all for their attendance and contribution and closed the meeting.

Signed,

**Chair of the City of Durham Parish Council Licensing Committee**