

City of Durham Parish Council

Office 3 D4.01d Clayport Library
8 Millennium Place
Durham
DH1 1WA
Telephone 07704 525630
Email: parishclerk@cityofdurham-pc.gov.uk

8 March 2021

Access details for Zoom Licensing Committee meeting:

Join Zoom Meeting

<https://us02web.zoom.us/j/82702402103>

Meeting ID: 827 0240 2103

Dear Licensing Committee Member,

In accordance with both the Local Government Act 1972 and the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of local authority and Police and Crime Panel meetings) (England and Wales) Regulations 2020, I hereby give you notice that a meeting of the **Licensing Committee** will be held in **via Zoom** on **Friday 23 April 2021 at 2pm** to transact the following business:

- 1. Welcome and apologies**
- 2. To receive any declarations of interest from members**
- 3. To receive and approve as a correct record the minutes of the meeting on 12th March 2021**
- 4. To receive any public participation comments on the following agenda items. Please email the Parish Clerk parishclerk@cityofdurham-pc.gov.uk to register to speak**
- 5. Discussion with Ricky Cohen and Kate Barton at Durham University regarding the proposed creation of a performance event venue at the Racecourse site for three weeks in June.**
- 6. Progressing the best run licensed premises in Durham City award**

And, pursuant to the provisions of the above-named Act, I Hereby Summon You to attend the said meeting.

Adam Shanley

Clerk to the City of Durham Parish Council

CITY OF DURHAM PARISH COUNCIL

Minutes of a meeting of the Licensing Committee held on Friday 12th March 2021 at 14:00 via Zoom.

Present: Councillors E Ashby, R Cornwell and A Doig.

Also present: A Shanley (Clerk), Ricky Cohen and Emma Brownlow (Durham University)

Cllr L Brown in the Chair

1. Welcome and apologies

Apologies were received from Cllr D Freeman.

2. To receive any declarations of interest from members

None received.

3. To receive and approve as a correct record the minutes of the meeting on 26th February 2021

The minutes of the meeting held on 26th February 2021 were unanimously **agreed** as a true and accurate record of proceedings.

4. To receive any public participation comments on the following agenda items.

None received.

5. Update on recent licensing applications in the parish

The Chair noted that Hui Guo Ltd Rib N Reef Limited had now been granted their license.

6. Discussion with Ricky Cohen, Senior Community Operations Manager at Durham University regarding the forthcoming Collingwood College Minor Variation application.

The Chair welcomed Ricky Cohen and Emma Brownlow (both of Durham University) to the meeting. Ricky and Emma advised that they were attending the meeting to discuss a forthcoming application for Collingwood College with the Parish Council.

Ricky advised that the college recently underwent some structural and layout changes – in summary the junior common room was increased in size and a function room was converted into a theatre. Therefore, there is a requirement to make a change to the license. The minor variation reduces the licensable space and also reduces the capacity slightly.

Ricky advised that 3 function rooms have had their licensable activities removed and licensable activities are to be added to the junior common room.

Ricky also advised that the University would also be adding formal conditions to the license in order to further promote the licensing objectives. Ricky advised that he was aware of historical issues of public nuisance with college bars.

Ricky advised that the University's commitment to the "**Shhh 11pm – 7am**" campaign.

Ricky also advised that the following condition would be added to the license:

"On no more than 3 occasions per year will there be amplified music outside the premises. If there is a need for more occasions, the University needs to contact the City of Durham Parish Council".

Ricky advised that the University would like the Theatre to provide low-cost theatre productions for members of the local community. As a result, the University would like to apply for a premises license for the Theatre room. This would allow visitors to have a drink during the intervals, etc. This license would not go past 11pm and would only be for indoors.

CLlr Liz Brown advised that she was delighted to hear the University's commitment to the Shhh 11pm to 7am campaign. CLlr Liz Brown asked if all 3 occasions per year for amplified music outdoors would be going ahead. Ricky advised that this wouldn't necessarily be the case.

CLlr Roger Cornwell asked if the license would allow visitors to purchase an interval drink and take it back to their seat for the performance. Ricky confirmed that this is the intention.

CLlr Roger Cornwell advised that the reference to "City Council" in the original licenses most likely referred to the former City Council and these should be amended to state the "City of Durham Parish Council". CLlr Esther Ashby also highlighted this point.

The Clerk asked if all conditions being applied to the Collingwood College license would also be applied across all college bar licenses. Ricky advised that this wasn't a decision he could make but he would be highlighting this issue to the University.

CLlr Alan Doig asked if the 3 occasions with amplified music outdoors would include the University Balls, most of which end at 4am. Ricky advised that there would be no change to this arrangement through the minor variation application.

The Chair thanked Ricky and Emma for attending the meeting. At this point, Ricky and Emma left the meeting.

Members **agreed** that, on the basis that the forthcoming application included all the conditions as discussed at this meeting, they would be happy to note this.

7. Progressing the best run licensed premises in Durham City award

Members **agreed** the following criteria as part of the best run licensed premises in Durham City Award:

- A premises award ran by Durham Students Union as part of a joint initiative with the Parish Council.
- Does the premises promote the Shhh 11pm to 7am campaign?
- How well does the premises engage with the local community?
- How well does the premises promote a positive community cohesion?
- Positive contribution to the street scene.
- Is the premises "dogs and children friendly"?

Members **agreed** that the judging would not be based on number of votes but rather how the judging panel felt that the premises met the criteria.

Members also **agreed** that the judging panel for these awards should include Helen Johnson (DCC Licensing), Siobhan Jones (Durham Police), Cllrs Roger Cornwell, Liz Brown and Esther Ashby.

There being no further business, the Chair thanked all for their attendance and contribution and closed the meeting.

Signed,

Chair of the City of Durham Parish Council Licensing Committee