

# City of Durham Parish Council

Room 103, Floor 1  
County Hall  
Durham  
DH1 5UF

Telephone 03000 269921  
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17 September 2018

Dear Planning Committee Member

In accordance with the Local Government Act 1972 I hereby give you notice that a meeting of the **City of Durham Parish Council's Planning Committee** will be held in **Mayors Chamber, Town Hall, Market Place, Durham, DH1 3NW** on **Friday 21 September at 10:00** to transact the following business:

1. Welcome and apologies
2. To receive any declarations of interest from members.
3. To receive and approve as a correct record the minutes of the meeting on 7 September 2018.
4. Discussion with Students' Union representatives on standards for student accommodation in Durham and related matters.
5. To receive any public participation comments on the following agenda items.
6. Matters arising:
  - a. to approve the following response (for text of letters see parish web site):  
DM/18/02369/FPA | New County HQ  
DM/18/02372/FPA | Demolition of Tower Cottage, the Avenue, and building 3 new houses fronting on the The Avenue
  - b. Review of applications previously considered
7. To consider making representations on the following planning applications:
  - DM/18/02638/CPU | Increasing from 4 to 6 bedrooms at 5 Church Street Villas Durham DH1 3DW
  - DM/18/02763/FPA | First Floor Side and Single-Storey Rear Extension, 14 Aykley Green Durham DH1 4LN
  - DM/18/02790/FPA | Alterations at Willow House 5 Mayorswell Close Durham DH1 1JU
  - DM/18/02614/FPA and DM/18/02615/AD | change of use to make gin distillery at The Riverwalk Millburngate Durham DH1 4SL
  - DM/18/02545/FPA | Clad existing rendered rear external walls with brick cladding panels, 30 Nevilledale Terrace Durham DH1 4QG

8. Dates of future meetings

5th October - venue to be determined and notified

19th October - venue to be determined and notified

**And** pursuant to the provisions of the above-named act, **I Hereby Summon You** to attend the said meeting.



Stephen Ragg  
Interim Clerk City of Durham Parish Council  
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<http://cityofdurham.parish.durham.gov.uk/>

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## **Minutes of the Meeting held in Mezzanine Office at the Town Hall, Durham City on Friday 7 September 2018 at 10:00**

**Present:** Cllrs Cornwell (Chair), Ashby, Elmer, Reeves and Holland (Secretary)

**Apologies:** None

**Declarations of interest:** Cllr Cornwell declared an interest in the application **DM/18/02372/FPA** | Demolition of Tower Cottage, The Avenue, and building 3 new houses fronting on the The Avenue as his property is close to this site

**Minutes of the meeting on 10 August 2018:** agreed to be a true record.

**Matters arising:** it was noted that, after discussion with the Students Union, members of that Union will attend the next Planning Meeting in order to define the minimum standard size of a student's room and have this recognised as a Planning standard throughout the County.

**DM/18/02369/FPA** | New County HQ: finalising the letter of representation on this planning application: the document submitted by Cllr Ashby was accepted in principle. It was agreed that we objected to this application in principle and in detail and noted that it contravened Local Plan policies E5, E6, E19, DQ1, T1 and EMP11. It is also contrary to NPPF 11 and 124-132 and to the Durham City Draft Neighbourhood Plan. It does not meet the standards required by the World Heritage Co-ordinator and is contravenes the demands of at Arhus Convention Article 5. Furthermore, the Council's own Ecological Assessment is still not available. It was recommended that in the final submission an opening paragraph or abstract should be included that briefly details our primary policy objections.

**DM/18/01727/LB** and **DM/18/02009/AD** | External display of banners and internal alterations, Mayors Office Market Place Durham DH1 3NW (deferred from 27 July): the response on the parish web site was approved.

To consider possibly making representations on the following planning applications:

**DM/18/02120/LB** | various works mostly to garage | 20 South Street  
Noted

**DM/18/02133/FPA** | Extensions to side and rear, alterations to front steps/raised platform and widening of drive | 18 Orchard Drive  
Noted

**DM/18/02268/FPA** | Demolition of existing dwelling and construction of 4no. detached dwellings. | Highfield House Potters Bank Durham DH1 3RR  
No action as yet but Cllr Brown to be asked to look into this application prior to the deadline on September 19th

**DM/18/02328/LB** | Retention of replacement fenestration | 21A Hallgarth Street  
Noted

**DM/18/02335/LB** | Retention of Replacement Fenestration | 21 Hallgarth Street  
Noted

**DM/18/02349/FPA** | Rear single storey extension | 12 St Bedes Close Crossgate Moor  
Noted

**DM/18/02372/FPA** | Demolition of Tower Cottage, the Avenue, and building 3 new houses fronting on the The Avenue  
The City Council to object, the County Councillor to call this application to committee

**DM/18/02374/FPA** | Change of use from B1 business to mixed use B1 business & A2 financial and professional services Howarth Litchfield Partnership 4 Old Elvet  
Noted

**DM/18/02390/FPA** | Retention of the repositioning of the field access including erection of post and wire fence and gate, Toll House Road Crossgate Moor DH1 4HU  
DM/18/02464/LB and  
Cllr Ashby observed that the drawing on these plans is wrong and agreed to send Cllr Brown a diagram indicating the correct position so that this matter can be progressed

**DM/18/02463/FPA** | Various works 6 Leazes Place Durham DH1 1RE  
Noted

**DM/18/02486/AD** County Hall, Framwellgate Peth, DH1 5UQ, Erection of 2no. non-illuminated adverts measuring 6m x 3m.  
Such a large 18 square metre advertising board located in this position will act as an unnecessary and potentially dangerous distraction to motorists. It was noted that a significantly smaller hoarding at Milburngate had been refused by the County Council which was therefore being inconsistent and contrary in its dealings with the private sector. Cllr Brown to investigate and call to committee if the Council insists on pursuing this application.

#### **Dates of next meetings:**

21st September - to be held in the Mayors Chamber, Town Hall  
5th October - venue to be confirmed