

City of Durham Parish Council

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Dear Councillor,

In accordance with the Local Government Act 1972 I hereby give you notice that a **MEETING** of the **ENVIRONMENT COMMITTEE** will be held in **DCC MEETING ROOM, CLAYPORT LIBRARY BUILDING. DURHAM. DH1 1WA on 3rd MARCH 2020 AT 14:00** to transact the following business: -

1. APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS

3. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD ON 12th FEBRUARY 2020

4. PUBLIC PARTICIPATION

5. DISCUSSION WITH REBECCA HENDERSON, POLICY & CAMPAIGNS MANAGER AT DURHAM STUDENTS UNION ON THE PINCIDENT APP.

6. DISCUSSION OF ENVIRONMENT COMMITTEE PRIORITIES:

- Application to the Woodland Trust for trees
- Update on Durham in Bloom 2020
- Update on the City-wide Youth Working Group
- Purchase of bins for plastic only recycling

8. AOB (Please note for discussion only, not decision making)

9. DATES OF FUTURE MEETINGS

AFTERNOONS ON (Tuesday 2pm - 3.30)

3 March - CLAYPORT LIBRARY (DCC meeting room)

31 March - CLAYPORT LIBRARY (DCC meeting room)

28 April - CLAYPORT LIBRARY (DCC meeting room)

EVENINGS ON (Wednesday 5.15 - 6.45pm)

18 March - CLAYPORT LIBRARY

15 April - CLAYPORT LIBRARY

13 May – CLAYPORT LIBRARY

And pursuant to the provisions of the above-named act, I Hereby Summon You to attend the said meeting.

Adam Shanley
Clerk City of Durham Parish Council

CITY OF DURHAM PARISH COUNCIL

Minutes of a meeting of the Environment Committee held on 12th February 2020 at 17:15 in Office 2, Clayport Library Building, Durham. DH1 1WA.

Present: Councillors V Ashfield (in the Chair), E Ashby, S Cahill, J Elmer and M Ross.

Also present: Parish Clerk A Shanley and Andrew Jackson, DCC Clean and Green officer.

1. APOLOGIES FOR ABSENCE

Apologies received from Cllrs L Brown and D Freeman.

2. TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS

None received.

3. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD ON 28th JANUARY 2020

The minutes of the meeting held on 28th January 2020 were unanimously agreed as a true and accurate record of proceedings.

4. PUBLIC PARTICIPATION

None received.

5. DISCUSSION WITH VICTORIA LLOYD-GENT ON THE EMERGING CYCLING AND WALKING NETWORK PLANS FOR DURHAM

The Clerk reported that he had not received any response from Victoria Lloyd-Gent following the invitation to the meeting. Cllr J Elmer advised that he would contact Victoria directly and ask about the consultation.

6. CONSIDERATION OF POSSIBLE SECTION 106 PROJECTS FOR THE CITY OF DURHAM PARISH AREA

The Clerk reminded Members that there is over £80,000 available from Section 106 monies in the Elvet and Gilesgate division for public art. Cllr E Ashby advised that she had been looking into a number of possible projects; one of which could involve showcasing well known people of Durham in the City centre, another proposal was to involve the local photography society in a project for public art. Cllr E Ashby also advised that an idea had been proposed involving promoting the use of the vennels in Durham.

Cllr J Elmer asked whether the Committee would consider a project involving the stairs leading to the riverbank from the Revolution Bar. The Committee felt that this area was well known for attracting anti-social behaviour and it would be good to consider a project with those stairs, however such a project would require approval from the Cathedral. Cllr J Elmer advised that he understood the Cathedral to be the owners of this land.

Cllr E Ashby asked whether a project involving a mosaic design could be considered in Millennium Square. The Committee agreed that a mosaic design would be a great idea. It was **agreed** that the Clerk should investigate costs for this and report back to Committee.

7. DISCUSSION OF ENVIRONMENT COMMITTEE PRIORITIES:

- **Neighbourhood Warden Service Level Agreement**

The Chair advised that she had put together a pro-forma for the Neighbourhood Warden report which the Committee could then receive and assess the data provided as part of the enhanced service being funded by the Parish Council and AAP jointly. The Chair reminded Members that the SLA would come up for review around July time in 2020 and this data was important to assess whether the SLA should continue.

- **Update on preparations for tree planting event at the Sands**

The Clerk advised that everything was sorted for the tree planting event at the Sands on 14th February at 2pm.

Cllr J Elmer gave his apologies for this event but felt that this had been advertised extremely well. Cllr J Elmer also asked for stakes and covers to be purchased for the event and also for someone to provide a demonstration on how best to plant the trees.

- **Preparation work for Durham in Bloom 2020**

The Chair welcomed Andrew Jackson, DCC co-ordinator for Durham in Bloom and Clean and Green Manager to the meeting.

Andrew began by thanking the Parish Council for agreeing to partner with Durham in Bloom last year and advised that the event had been an extraordinary success with a Gold for Durham City and a Gold in the Champion of Champions category. The Chair congratulated Andrew and his team on their incredible work and advised that the Parish Council had agreed to increase the funding from £2,500 to £10,000 for the Durham in Bloom competition this year. Committee Members considered options for where they'd like to have additional planting for this year. It was **agreed** that the following locations and options would be considered:

- Flowering at Potters Bank
- Raised flower bed at the Gilesgate roundabout coming off the A690
- Replanting opposite the Duke of Wellington
- Raised flower bed coming out of the station
- Funding the bishops mitre again

The Chair thanked Andrew for his time and for coming to speak to the Committee on this. Andrew Jackson left the meeting at this point.

- **Establishing the City-wide Youth Committee**

The Chair presented the meeting with a draft terms of reference for the Youth Environment Working Group as well as a safeguarding policy and risk assessment for the meetings.

The Chair advised that most of the schools in the Parish area were now signed up to the Working Group and would be sending two representatives to the meetings. The Chair advised that she proposed five meetings per year for the meeting; all the second half of term time.

It was **agreed** that the Chair would circulate the documents and seek comments on these by Monday 17th from Committee Members and the agreed version would be sent to the Clerk on Monday for inclusion in the Full Council Agenda.

- **Discussion on promoting the pocket ashtrays project**

The Clerk advised that Durham BID would be supporting the Parish Council with the distribution and promotion of the pocket ashtray project. The Clerk advised that he would be meeting with the BID manager to progress this within the agreed budget of £1,000 for this. The Chair advised that the Committee would be seeking advice from local businesses and residents on where the pocket ashtrays should be distributed.

8. AOB

None received.

9. DATES OF FUTURE MEETINGS

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