

City of Durham Parish Council

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18 October 2018

Dear Environment Committee Member

In accordance with the Local Government Act 1972 I hereby give you notice that a meeting of the **City of Durham Parish Council's Environment Committee** will be held in **Room 2, Alington House, 4 North Bailey, Durham City DH1 3ET** on **Thursday 18 October at 18:30** to transact the following business:

1. Election of Vice Chair of Committee
2. Receipt and approval of apologies.
3. To receive any declarations of interest from members.
4. To receive any public participation comments on the following agenda items.
5. To receive and approve the minutes of the previous meeting held on the 16 August 2018.
6. Report back on any actions taken since the last meeting. Update on A167 progress report from Cllr E Ashby and M Ross
7. Traffic on A181 not using advisory A690
8. Public Space Protection Order for Flass Vale.
9. Agreement of dates & venues for next 6 months meetings

And pursuant to the provisions of the above-named act, **I Hereby Summon You** to attend the said meeting.



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CITY OF DURHAM PARISH COUNCIL

Minutes of the Environment Committee of the City of Durham Parish Council held in Room 3, Alington House, 4 North Bailey, Durham DH1 3ET on Thursday 16 August 2018 at 19.00.

Present: Councillors E Ashby, V Ashfield, J Atkinson, M Ross

Apologies for absence Cllrs Saul Cahill, Jonathon Elmer, Richard Ormerod,

1. **Election of Chair**

Cllr Victoria Ashfield nominated by Cllr E Ashby and seconded by Cllr M Ross. There being no further nominations, Cllr Ashfield was duly elected Chair of the Council's Environment Committee for the ensuing year.

2. **Election of Vice Chair** deferred to next meeting.

3. **Declarations of interest from members.** None.

4. **To receive any public participation comments on the following agenda items.** None It was agreed that we refer to Full Council the matter of recording the numbers of members of the public attending all meetings of the Council as a way of monitoring public engagement

5. **Priority setting by Environment Committee**

	Priorities referred to EC by June 6th Full Council meeting	Action to date.
1	Involving young people	-
2	Greening Millennium Place	Britain in Bloom event
4	A167 traffic calming	Agenda EC 16.8.18 item 6
5	Night time safety	Durham City Safety P'ship
6	Heritage signing	Fix agenda date - item 12.
7	Good neighbour of the year	Agenda item EC 16..8.18
8	Litter	-

Following discussion it was agreed to refer back to full Council for consideration at its planned Away Day the rest of the attached report as it concerned matters of detail connected with the Neighbourhood Plan possibly with the Terms of Reference of this committee.

6 **Agreed:** to form a working group to engage with appropriate County Council officers to investigate means of domesticating the driving environment between the Sniperley and Cock o' the North roundabouts on the A167. Cllr E Ashby to invite Cllrs Liz Brown and J Elmer to join the group together with representatives of local residents' organisations in the affected area.

7. **Agreed:** to form a working group to meet with officers of Durham County Council's Clean and Green team to discuss the possible setting up of a pilot scheme for an award in 2019 for the 'Best Kept Business Frontage' in the city centre. Cllrs Ashfield, Atkinson and Ross to action.

8 **Agreed:** the Chair of Environment Committee approach the Chair of Finance Committee to discuss the appointment of a part time member of staff to undertake from time to time such outside tidying, cleaning and general maintenance duties as may be required by this Parish Council.

9 Cllr Ashby reported on the Britain in Bloom lunch she and Cllr Brown had attended on 7.8.18. The RHS' senior judge praised entrants for their great success in 'Making Durham Different'. **Agreed:** to promote this phrase as a contender for a logo or brand for the Parish Council.

10. **Agreed:** Environment Committee to consult on means of reducing emissions caused by commercial and promotional vehicles when operating while stationary in public areas in the city centre. Cllr Ashfield to lead.

11. **Agreed:** Officers of the County Council be invited to discuss with Environment Committee means of improving and making safe historic vennels and steps in the city centre. Action: agenda date tbd.

12. **Agreed:** defer to future agenda for fuller discussion 'reviewing and improving heritage signage in the 3 Parish Council wards'.

13. **Dates of future meetings:** September 18, October 16, November 15, December 13.

Signed

Cllr E Ashby.
Chair of Environment Committee